

## Governing Board

**Date:** Thursday, March 28, 2019  
**Time:** 1:30 p.m.  
**Location:** Dimmick Room Jerold Phelps Community Hospital

## Agenda

Time*	Page	Item
1:30 p.m.		A. Call to Order
		B. Public Comment See below for Public Comment Guidelines
1:35 p.m.		C. Board Member Comments Board members are invited to address issues not on the agenda and to submit items within the subject jurisdiction of the Board for future consideration. Please limit individual comments to three minutes.
1:40 p.m.		D. Announcements
1:45 p.m.		E. Consent Agenda <ol style="list-style-type: none"> <li>1. Approval of Agenda</li> <li>2. Approval of Previous Meeting Minutes               <ol style="list-style-type: none"> <li>a. Governing Board Meeting Thursday, January 31, 2019</li> <li>b. Special Governing Board Meeting Thursday, February 21, 2019</li> </ol> </li> </ol>
1:50 p.m.		F. Family Resource Center (Aug., Nov., Feb., May) – Amy Terrones
		G. Correspondence, Suggestions or Written Comments to the Board - none
		H. Foundation Report - Matt Rees
2:00 p.m.		I. Finance Report – Corinne Stromstad, Paul Eves and Matt Rees <ol style="list-style-type: none"> <li>1. January and February 2019 - Paul Eves</li> <li>2. PFS/HRG report – January and February 2019 - Jennifer Melvoen</li> </ol>
		J. Chief Nursing Officer’s Report – Judy Gallagher - absent
2:30 p.m.		K. Administrator’s Report – Matt Rees <ol style="list-style-type: none"> <li>1. Department Updates               <ul style="list-style-type: none"> <li>• Strategic Plan - Kent Scown – Facilities Master Plan</li> </ul> </li> <li>2. Community Needs Assessment</li> </ol>

- 3:00 p.m.
- L. Old Business - none
  - M. New Business
    - 1. Tina Tvedt, RRHC, Presentation
    - 2. Jury duty policy
    - 3. JPA appointment to replace board member Alison Rivas
    - 4. Report to the board from Finance Committee regarding approval of purchase and financing of radiology equipment up to \$200,000.
    - 5. Approval of revised travel policies and procedures
    - 6. Approval of **Resolution 19:03** Policy and Procedures – Packets “A,” “B,” “C,” “D,” (from February Med Staff) and Packet “A” (from March Med Staff)
  - N. Next Meeting Thursday, April 25, 2019
    - 1. QAPI Meeting Tuesday, April 9, 2019 at 10:00 a.m.
    - 2. Med Staff Meeting Wednesday, April 18, 2019, at 12:00 p.m.
  - O. Meeting Evaluation
  - P. Parking Lot Items
    - 1. Training needs for board members
  - Q. Adjourn to Closed Session

3:30 p.m.

  - R. Closed Session
    - 1. Approval of Previous Closed Session Minutes
      - a. Closed Session Governing Board Meeting January 31, 2019 – no meeting in February due to Strategic Planning workshop
    - 2. Quality/Risk Management Report [H&S Code § 32155 – Judy Gallagher, CNO – see enclosed written report
    - 3. Medication Error Reduction Plan Committee Report – Judy Gallagher, CNO
    - 4. Quality Assurance Performance Improvement Committee Report – Kristen Rees, Data Coordinator – (October, January, April, July)
    - 5. Medical Staff Appointments/Reappointments [Gov. Code § 54957]

Approval of **Resolution 19:04**

- a. Bavuso, Frank, MD – Associate – Anatomical and Clinical Pathology (Lab Director) – 3/28/19 – 3/27/21
  - b. Nghi Lu, MD – Associate – Diagnostic Teleradiology – 03/30/19 – 03/29/21
- 6. Confidential Correspondence to the Board
  - 7. Next Meeting April 25, 2019
  - 8. Personnel matter – CEO evaluation – pursuant to Government Code § 54957
    - a. Approval of CEO contract extension
- S. Adjourn Closed Session
  - T. Resume Open Session
  - U. Adjourn

**PUBLIC COMMENT ON MATTERS NOT ON THE MEETING AGENDA:** Members of the public are welcome to address the Board on items not listed on the agenda and within the jurisdiction of the Board of Directors. The Board is prohibited by law from taking action on matters not on the agenda, but may ask questions to clarify the speaker's comment and/or briefly answer questions. The Board limits testimony on matters not on the agenda to three minutes per person and not more than ten minutes for a particular subject, at the discretion of the Chair of the Board.

**PUBLIC COMMENT ON MATTERS THAT ARE ON THE AGENDA:** Individuals wishing to address the Board regarding items on the agenda may do so after the Board has completed their initial discussion of the item and before the matter is voted on, so that the Board may have the benefit of these comments before making their decision. Please remember that it is the Board's responsibility to discuss matters thoroughly amongst themselves and that, because of Brown Act constraints, the Board meeting is their only opportunity to do so.

**OTHER OPPORTUNITIES FOR PUBLIC COMMENT:** Members of the public are encouraged to submit written comments to the Board at any time by writing to SHCHD Board of Directors, 733 Cedar Street, Garberville, CA 95542. Writers who identify themselves may, at their discretion, ask that their comments be shared publicly. All other comments shall be kept confidential to the Board and appropriate staff.

**IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT,** if you require special accommodations to participate in a District meeting, please contact the District Clerk at 707-923-3921, ext. 276 at least 48 hours prior to the meeting."

*\*Times are estimated*

*Posted March 25, 2019*