



733 CEDAR STREET
 GARBERVILLE, CA 95542
 (707) 923-3921

GOVERNING BOARD MEETING
Thursday, January 31, 2019
1:30 p.m. – 733 Cedar Street, Garberville, CA
Dimmick Conference Room

AGENDA

Time*	Page	Item
1:30 p.m.		A. Call to Order
		B. Public Comment See below for Public Comment Guidelines
1:35 p.m.		C. Board Member Comments Board members are invited to address issues not on the agenda and to submit items within the subject jurisdiction of the Board for future consideration. Please limit individual comments to three minutes.
1:40 p.m.		D. Announcements
1:45 p.m.		E. Consent Agenda
		1. Approval of Agenda
		2. Approval of Previous Meeting Minutes
	1-4	a. Governing Board Meeting Thursday, November 29, 2018
1:50 p.m.		F. Family Resource Center (August, November, February, May) – Amy Terrones
	6-17	G. Correspondence, Suggestions or Written Comments to the Board
		H. Foundation Report - Matt Rees
2:00 p.m.		I. Finance Report – Corinne Stromstad, Paul Eves and Matt Rees
		1. October, November and December 2018 - Paul Eves
		2. HRG report – November and December - Jennifer Melvoen
		3. Financing up to \$400,000 with Regents Capital Corporation for Nurse call system, Computer Backup system, carpet and Med-cart distribution system.
		J. Chief Nursing Officer’s Report – Judy Gallagher
		2. Annual Hospital Evaluation Report – (Aug) – Judy Gallagher, CNO
2:30 p.m.		K. Administrator’s Report – Matt Rees
		1. Department Updates:
		<ul style="list-style-type: none"> CT - In the first 30 days, we performed 45 CTs, an average of 1.5 per day. In the last 5 days, we have completed 18, an average of

3.6. According to the analysis which I provided almost 3 years ago, we estimated a low usage of 1.35 per day, which would bring in just under \$400,000 in additional income. We are above that and approaching the 2.2 average (midrange volume estimate) on the analysis I provided, which showed an estimated \$750,000 per year additional income. I am very excited about what the CT has done.

- Strategic Plan
 - Outreach Committee/Senior Initiative Committee
- Human Resources Quarterly Report – (*Jan/Apr/Jul/Oct*) – Hunter Lehnert Employee Satisfaction Survey

L. Old Business - none

3:00 p.m.

M. New Business

1. Approval of Revised Strategic Plan and Ongoing Support Agreement
2. Approval of **Resolution 19:01** Policy and Procedures – Packet “A”

N. Next Meeting February 28, 2019

1. QAPI Meeting Tuesday, February 12, 2019 at 10:00 a.m.
2. Med Staff Meeting Wednesday, February 20, at 12:00 p.m.

O. Meeting Evaluation

P. Parking Lot Items

- Training needs for board members

Q. Adjourn to Closed Session

3:30 p.m.

R. Closed Session

1. Approval of Previous Closed Session Minutes
 Closed Session Governing Board Meeting November 29, 2018
2. Quality/Risk Management Report [H&S Code § 32155 – Judy Gallagher, CNO
3. Medication Error Reduction Plan Committee Report – Judy Gallagher, CNO
4. Quality Assurance Performance Improvement Committee Report –
 Kristen Rees, Data Coordinator – (October, **January**, April, July)
5. Medical Staff Appointments/Reappointments [Gov. Code § 54957]

Approval of **Resolution 19:02**

- a. Bavuso, Frank, MD – Associate – Anatomical and Clinical Pathology (Lab Director) – 2/1/19 – 1/31/21

6. Confidential Correspondence to the Board – none

7. Next Meeting February 21, 2019 due to CCHAN Conference

8. Personnel matter – CEO evaluation – pursuant to Government Code § 54957

S. Adjourn Closed Session

T. Resume Open Session

U. Adjourn

PUBLIC COMMENT ON MATTERS NOT ON THE MEETING AGENDA: Members of the public are welcome to address the Board on items not listed on the agenda and within the jurisdiction of the Board of Directors. The Board is prohibited by law from taking action on matters not on the agenda, but may ask questions to clarify the speaker's comment and/or briefly answer questions. The Board limits testimony on matters not on the agenda to three minutes per person and not more than ten minutes for a particular subject, at the discretion of the Chair of the Board.

PUBLIC COMMENT ON MATTERS THAT ARE ON THE AGENDA: Individuals wishing to address the Board regarding items on the agenda may do so after the Board has completed their initial discussion of the item and before the matter is voted on, so that the Board may have the benefit of these comments before making their decision. Please remember that it is the Board's responsibility to discuss matters thoroughly amongst themselves and that, because of Brown Act constraints, the Board meeting is their only opportunity to do so.

OTHER OPPORTUNITIES FOR PUBLIC COMMENT: Members of the public are encouraged to submit written comments to the Board at any time by writing to SHCHD Board of Directors, 733 Cedar Street, Garberville, CA 95542. Writers who identify themselves may, at their discretion, ask that their comments be shared publicly. All other comments shall be kept confidential to the Board and appropriate staff.

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, if you require special accommodations to participate in a District meeting, please contact the District Clerk at 707-923-3921, ext. 276 at least 48 hours prior to the meeting."

**Times are estimated*

Posted January 28, 2019